



**NOTICE TO OPERATORS**  
2022-01

February 15, 2022

**ANNUAL PRODUCTION VOLUME DUE MARCH 15, 2022**

The California Geologic Energy Management Division (CalGEM) is issuing this notice to inform and remind operators that the Form 122: Report of California Oil and Gas Production for Calendar Year 2021, annual production volume reporting is due to CalGEM on March 15, 2022.

More information on the Form 122 online version can be found on CalGEM's public website: [https://www.conservation.ca.gov/calgem/pubs\\_stats/Pages/forms.aspx](https://www.conservation.ca.gov/calgem/pubs_stats/Pages/forms.aspx)

No later than March 15, each operator is required to submit to CalGEM an accurate report of the operator's total production in the preceding calendar year. (Pub. Resources Code, § 3405.) This annual production report is part of the broader annual oil and gas assessment statutory process with which all oil and gas operators must comply. The reported annual oil and gas production volumes are used by CalGEM to calculate operators' annual oil and gas assessments. Thus, CalGEM will review the accuracy of all operators' annual production volume reporting in detail.

**Failure to comply with the annual production reporting requirement on or before March 15, 2022 will result in an increased assessment.**

For operators that fail to timely and accurately report production, in accordance with Public Resources Code section 3408, CalGEM will estimate the operator's total production from the preceding calendar year and apply a penalty of 10 percent to the estimated assessment. In fairness to all other operators proportionately assessed based on statewide reported production, CalGEM's estimation methodology errs on the side of overestimation.

In addition to the 10 percent penalty under Public Resources Code section 3408, CalGEM may impose civil penalties or take other enforcement action against operators that fail to comply with this fundamental reporting requirement.

Operators are encouraged to utilize WellSTAR to submit their annual production data. Instructions to submit annual production reports online via WellSTAR are included with this notice as Attachment 1. If you need assistance reporting in WellSTAR please contact [CalGEMSupport@conservation.ca.gov](mailto:CalGEMSupport@conservation.ca.gov).

Operators may also submit their annual production reports by completing the attached hard copy Form 122: Report of California Oil and Gas Production for Calendar Year 2021 and sending it to the following address:

NTO 2022-01  
February 15, 2022

Department of Conservation  
CalGEM Attn: Program Support Unit  
715 P Street, MS 18-03  
Sacramento, CA 95814

Alternatively, operators may comply with the annual production reporting requirement manually using the CalGEM's Form 122: Annual Production Volume, which is attached herein. If you submit your annual production report in WellSTAR, then you are not required to submit the Form 122.

If you have any questions or concerns regarding compliance with this notice, please contact the Programs Support Unit at (916) 445-9686 or [CalGEMSupport@conservation.ca.gov](mailto:CalGEMSupport@conservation.ca.gov).



**Uduak-Joe Ntuk**  
State Oil and Gas Supervisor

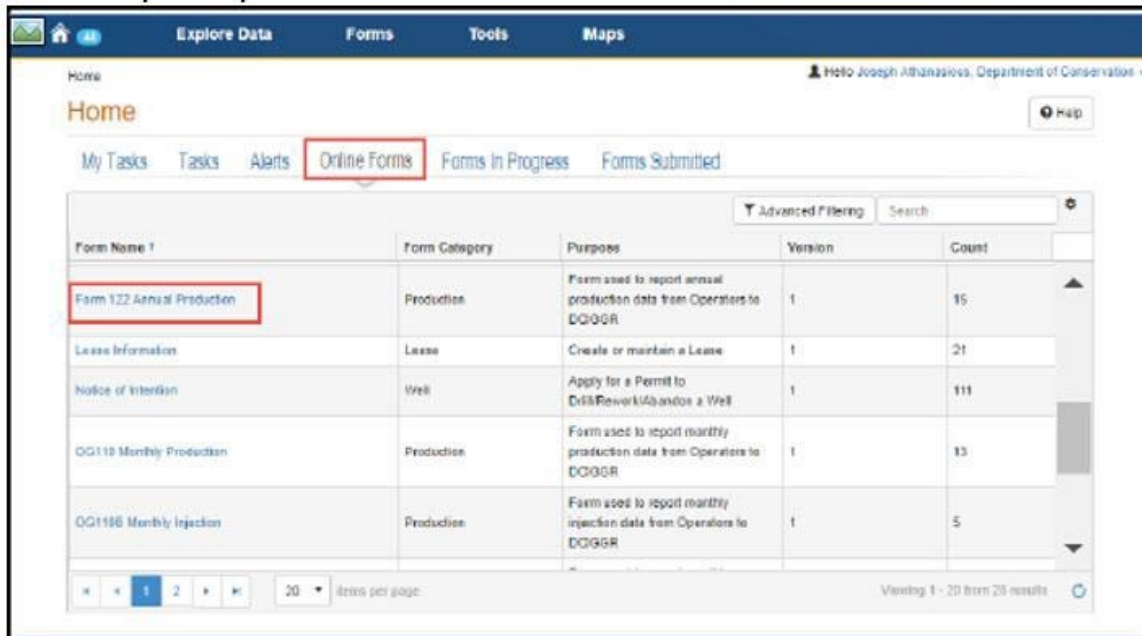
Attachment(s):

1. Instructions for Reporting Annual Production Volume via WellSTAR
2. Form 122: Report of California Oil and Gas Production for Calendar Year 2021

## Attachment 1: Instructions for Reporting Annual Production Volume via WellSTAR

### Navigating to Form 122 in WellSTAR

1. Logon to your WellSTAR account.
2. Click the home button in the upper left-hand corner.
3. Select Online Forms on the toolbar.
4. Select "Form 122 Annual Production.



5. Complete all data fields indicated by \*.
6. Enter a description that provided important key points such as operator name or reporting period.
7. Click "Save & Continue" located at the bottom of the form.

### Form 122 Annual Production

Help

**Form Navigation**

- 1. Form Information

#### Form Information

Complete the fields below. \* Indicates required field.

**Form Name**  
Form 122 Annual Production

**Organization \***

**Reporting Year \***

**Description ⓘ**

All comments are discoverable records, open to public review.

8. Review the pre-populated monthly and annual data. Note: If any data populated is incorrect, navigate to Online Forms and complete appropriate form to update data. Once data is updated, submit a new Form 122.
9. Click Next.

**Form Navigation**

- 1. Form Information
- 2. Operator Information ✓
- 3. Monthly Data
- 4. Annual Production
- 5. Document Upload
- 6. Form Submit
- 7. Confirmation
- 8. Review Comments
- 9. Review

All volumes below are based on reported data. If you are missing data for a month, the volume is estimated. To submit monthly data, visit your Forms list and fill out appropriate form. \* Indicates required field.

#### Monthly Data

Month	Total Oil Produced (bbl)	Gross Gas Produced (Mcf)	Produced Gas Injected (Mcf)	Produced Gas Used in OG Operations (Mcf)
January	-	-	-	-
February	-	-	-	-
March	-	-	-	-
April	-	-	-	-
May	-	-	-	-
June	-	-	-	-
July	-	-	-	-
August	-	-	-	-
September	-	-	-	-
October	-	-	-	-
November	-	-	-	-
December	-	-	-	-
Total	0	0	0	0

10. Enter or amend required data indicated by \*.
11. Click "Next."
12. Click "Submit."

**Form Navigation**

1. Form Information
2. Operator Information ✓
3. Monthly Data ✓
- 4. Annual Production**
5. Document Upload
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**Annual Production**

Certain fields below are pre-populated based on monthly reported data as shown on the previous step. You may edit these fields if you so choose. All input is subject to review. \* Indicates Required Field

**Oil**

O1 Total oil and/or condensate produced \* 0

-minus-

O2 Oil produced from reactivated idle wells \* 0

O3 Assessable oil produced (O1 - O2): 0

**Gas**

G1 Gross hydrocarbon gas produced \* 0

-minus-

G2 Hydrocarbon gas produced from reactivated idle wells \* 0

G3 Assessable gross hydrocarbon gas produced (G1 - G2): 0

-minus-

G4 Produced hydrocarbon gas injected \* 0

G5 Net hydrocarbon gas produced (G3 - G4): 0

-minus-

G6 Produced hydrocarbon gas used in oil- or gas-producing operations \* 0

G7 Assessable hydrocarbon gas (G5 - G6): 0

Back Next Save

# Attachment 2: Form 122: Report of California Oil and Gas Production for Calendar Year 2021



Natural Resources Agency  
 DEPARTMENT OF CONSERVATION  
**REPORT OF CALIFORNIA OIL AND GAS PRODUCTION  
 FOR CALENDAR YEAR 2021**

Form 122 (1/18/DOC/550)

State Oil and Gas Supervisor, 715 P Street, MS 18-03, Sacramento, CA 95814-3530, Phone: 916-445-9686, Fax: 916-323-0424,  
 www.conservation.ca.gov

The following statement is made in compliance with the provisions of Article 7, Chapter 1, Division 3 of the Public Resources Code, which provides for the supervision and protection of the natural resources of petroleum and gas and for the assessment of charges that, upon collection, shall be deposited to the credit of the Oil, Gas, and Geothermal Administrative Fund.

(Assessment notice will be mailed to address on left. If not correct as shown, please change.)

**SEE INSTRUCTIONS ON REVERSE SIDE  
 BEFORE COMPLETING THIS FORM**

<u>Oil and/or Condensate</u>	<u>State Totals</u> <i>(omit decimals)</i>
1. Total oil and/or condensate produced .....	_____ bbl
2. Oil produced from reactivated idle wells .....	_____ bbl
NOTE: Eligible wells are those that qualify under Section 3238, Public Resources Code.	
3. Assessable oil produced (line 1 minus line 2) .....	_____ bbl
<b><u>Gas</u></b>	
1. Gross hydrocarbon gas produced .....	_____ Mcf
2. Hydrocarbon gas produced from reactivated idle wells .....	_____ Mcf
NOTE: Eligible wells are those that qualify under Section 3238, Public Resources Code.	
3. Assessable gross hydrocarbon gas produced (line 1 minus line 2) .....	_____ Mcf
4. Produced hydrocarbon gas injected (pressure maintenance, recycling, etc.) .....	_____ Mcf
5. Net hydrocarbon gas produced (line 3 minus line 4) .....	_____ Mcf
6. Produced hydrocarbon gas used in oil- or gas-producing operations .....	_____ Mcf
7. Assessable hydrocarbon gas (line 5 minus line 6) .....	_____ Mcf

Prepared by: \_\_\_\_\_ ( )  
Name Name of firm or employer, if any Phone

*I declare under penalty of perjury that this report has been examined by me and is to the best of my knowledge and belief a true, correct, and complete report.*

<small>Name (type or print)</small>	<small>Title</small>	<small>Date</small>
<small>Signature</small>	<small>Phone</small>	<small>E-Mail</small>

Note: For corporations, this verification shall be made by the President, Vice President, Treasurer, or Secretary. For other forms of ownership, verification shall be made by a responsible officer or holder of major interest.

Failure to file this report by **March 15, 2022** will result in an estimate of production for assessment purposes being made by the Department of Conservation as provided for in Section 3408, Public Resources Code.

## INSTRUCTIONS

1. The front side of this form is to be used in reporting California oil, condensate, and natural gas production for the calendar year 2021. *A verified report must be returned, even if no production is being reported.*
2. Mail to the California Geologic Energy Management Division, Attn: Program Support Unit, 715 P Street, MS 18-03, Sacramento, CA 95814-3530 for receipt in this office no later than March 15, 2022.
3. An explanation must accompany this form when the name of the producer on this report does not correspond to the name of the producer given in the monthly production reports filed with the State Oil and Gas Supervisor.
4. All production of oil and/or condensate must be reported, with deductions only for water and impurities. **Do not make any deductions for royalty oil or for oil consumed as fuel on the property.** *The assessment on oil and/or condensate is based on production, not sales. A deduction is allowed for oil or gas produced from qualifying orphan or reactivated idle wells.*
5. Assessable Hydrocarbon gas means gas produced minus allowable deductions during the calendar year 2021. Allowable deductions are made for gas used for recycling, pressure maintenance, or in other oil-producing operations.
6. Report oil and/or condensate volumes in barrels and gas volumes in thousand cubic feet (Mcf).

### NOTE:

If wells were sold or transferred during the calendar year 2021, production up to the date of transfer must be reported. **You will be assessed for your portion of the year's production, even though wells have been sold or transferred.**