

## **Consolidated Shipping Report**

In order to become a consolidated reporter, certified processors and certified recycling centers must submit a request and a detail form to the Division. Specific requirements about the detail form and filing consolidated shipping reports can be found in the Recycler Operating & Recordkeeping Manual <http://www.consrv.ca.gov/dor/crcp/recyclers/Documents/RecyclerProcessorParticipantManual.pdf>. Once the report and detail form are submitted, the Division will have 45 days to approve or deny the methodology.

Consolidated shipping report requests and detail forms can be mailed to the following address:

Department of Conservation  
Division of Recycling  
801 K Street, MS 15-59  
Sacramento, CA 95814

Requests and detail forms may be submitted electronically to:  
<mailto:certificationservicesdor@conservation.ca.gov>